

MARSTOW PARISH COUNCIL

Minutes of the meeting held on 1 July 2025 at St Matthews church Marstow

PRESENT A Williams (Chairman) R Mutlow M Wigmore M McLelland

ATTENDING K Shilton (Clerk) Ward Councillor E Swinglehurst

APOLOGIES N Roper

DECLARATIONS OF INTEREST None reported

1 OPEN DISCUSSION FOR THE PUBLIC Not required

2 MINUTES OF THE LAST MEETING HELD ON 20 MAY 2025

These were agreed and confirmed and signed by the Chairman.

3 ACTION POINTS FROM THE MINUTES

Represented as agenda items for the meeting discussion / resolution.

4 PLANING MATTERS AND APPLICATIONS

251881 Home Farm variations to original approved design single dwelling

This was received only on the day of the meeting and therefore not available on the HC website to view.

The meeting agreed to send comments to the Clerk once viewing was available.

5 WARD COUNCILLOR REPORT / COMMENTS

The monthly report had been received and circulated to members and is available on the pc website.

Highlights were HC budget preparation and the constant reduction of funding support.

Roads improvement and investment.

Planning call for sites to county landowners.

6 FINANCE MATTERS

Payments

Church meeting rents £150.00

Churchyard maintenance contribution £300.00 reference Marstow parish council policy statement available on the pc website.

7 GENERAL CORRESPONDENCE RECEIVED / DISTRIBUTED

Noted with no further comments.

PARISH RELATED CORRESPONDENCE None received

8 MATTERS FOR DISCUSSION / RESOLUTION

8.1 Status lengthsman scheme works quotations – the Clerk explained that at the parish council request three qualified lengthsman had been approached with works details.

One had regretfully declined this particular opportunity as his present forecasted workload would not be able to supply his normal quality of works and time commitment.

One lengthsman's quotation had been received and was shown to the meeting. Regretfully parts were not clear and would lead to future misunderstandings and there was no total year cost verification. The Chairman Vice Charman (sight included our Ward Councillor) agreed the lengthsman should be asked to resubmit and with a total year cost conclusion.

The third quotation was in preparation with a site meeting planned with the Vice Chairman.

8.2 Ditch works grant - potential opportunity. The Clerk had circulated all details to the members prior to the meeting. It was suggested to give this matter time to study to make a worthwhile submission – the intention being for works not normally prioritised. It was noted the deadline for submissions was end September 2025.

8.3 Site meeting with our new locality steward – R Mutlow and M Wigmore attended - A Williams was not able to attend.

A lengthy discussion took place regarding Boat Lane. Balfour Beatty have carried out a great deal of works and a further part is still to be done with a larger digger. They have also made contact with Highways for their involvement (drainage works under the A40) and have received confirmation that a survey of the situation will be carried out. This was further confirmed by our Ward Councillor who at the request of our Chairman had also made contact with them. It is reported that inspection will take place this July 2025.

Other listed and agreed works by Balfour Beatty are waiting completion.

8.4 Other matters

Our Ward Councillor highlighted that Boat Lane would benefit from an appointed parish council Flood Warden – the Clerk confirmed this had been made known to the council. Flood warning signs – the Clerks opinion was such signs were best purchased and installed by the council once BB (Balfour Beatty) works were completed. The depth marker would be requested through BB.

8.5 Matters for the next site meeting locality steward / pc members.

Bridge damaged stone wall Glewstone – reported some two years ago but appears lost in the system from the various changes of locality steward – M Wigmore.

Some missing road warning signs – M McLelland to investigate and report to Chairman.

8.6 Pencraig 50mph signs had now been cleaned by Highways. The missing part of the larger speed camera sign was still missing ! The Clerk will contact again to try to determine what actions are planned by Highways.

The meeting started at 7.30pm and ended at 8.50pm

Signed

Chairman

Date

NEXT MEETING

**PROPOSED 23 SEPTEMBER 2025 AT 7.30PM AT ST MATTHEWS CHURCH MARSTOW.
NO MEETING WILL BE HELD AUGUST UNLESS THERE ARE URGENT MATTERS
REQUIRING ATTENTION**